

TEMPLATE__Record_of_Non-Government_Standards_Activity_BULK_SUBMISSION_v2.2.xlsx

This form is used for a bulk submission in a single organization to submit NGSa information for multiple personnel. The form can include representatives of DOE and Other entities associated with the same organization or site

Fill out your identifying information using the Tab and arrow keys to navigate through the required fields

Notes:

- For Employment Status, enter either **D** for DOE Employee or **O** for Other and define "other" in the space provided Incomplete information will be highlighted in yellow
- For entering your Organization number, see the [Org List](#) tab at the bottom of the template

When your identifying information and NGSa data has been entered correctly, the blue box at top will be replaced with **Status: OK**

U.S. Department of Energy: Record of Non-Government Standards Activity - Bulk Submission													Version 2.2		
Submitter Last Name: Johnson		Submitter First Name: Diane													
Submitter Title: Technical Support		Organization Number of the PARTICIPANTS: 0								Doxcelerate					
Office Telephone Number: 865-481-4830		Submitter Email Address: diane@doxcelerate.com													
Date (mm/dd/yyyy) of Report: 08/09/2018		<div style="border: 1px solid blue; padding: 2px;">Missing or incorrect information in data entry section</div>													
Line No.	Status	Type of Submittal: "I" for Initial Submittal, "R" for Revision of Information Previously Submitted, or "T" for Termination of Membership	Last Name of Non-Government Standards Body (NGSB) Participant	First Name of Non-Government Standards Body (NGSB) Participant	Email Address of Non-Government Standards Body (NGSB) Participant	Employment Status (Complete One Column only for Each Row)		Name of Non-Government Standards Body (NGSB)	Country of Non-Government Standards Body (NGSB)	Name of Main Committee	Name and/or Number of Activity (e.g., committee, sub-committee, working group, task group)	Voting Status: "V" for Voting or "NV" for Nonvoting	Representation (Complete One Column only for Each Row)		Brief Scope of the Activity
						DOE Enter "D" if Participant is Employed by DOE	Other Specify the Employment Status of Participant						DOE Enter "D" if You are Formally Designated as an Official DOE Representative	Other Specify the Type of Representation Below	
1	ok	I	Johnson	Diane	diane@doxcelerate.com		Doxcelerate	American Nuclear Society	USA	American Nuclear Society	ANS	NV		Doxcelerate	Member
2	Incomplete	I													
3															

Filling Out Bulk NGSa Data

NOTE: This template is used for multiple NGSa participants from a single organization and can include both DOE representatives and contractors who work for that organization or site.

- Enter each participant in a numbered line, starting at line 1
- When you have completed an NGSa entry satisfactorily, you will see **ok** in the Status column at left
- If you see **Incomplete** in the Status column, review your data to ensure that your entries apply to the requested information for each column

When the NGSa data entry is completed satisfactorily, the remaining blue box at top right will no longer display

Your submission is complete.