DOE F 1300.2 (05/2010) All Other Editions

U.S. DEPARTMENT OF ENERGY RECORD OF NON-GOVERNMENT STANDARDS ACTIVITY

Are Obsolete (See reverse side for instructions)				
1. Type of Submittal Initial Submittal Revision of information previously submitted Termination of membership (complete blocks 1-8f only)				
2. Name (last, first, initial)	3. Title		4. Organization Routing Symbol	
5. Mailing Address	6. Employment Status			
	☐ DOE Employee ☐ Other (specify)			
7. Office Telephone Number	8a. Name of Non-Government Standards Body (NGSB)			
()		Country		
Fax () 8b. Name of Main Committee		Country 8b. Name of Main Committee		
ob. Name of Main Committee		ob. Name of Main Committee		
Main Committee Number	<u> </u>	Main Committee Number		
8c. Type of Main Committee (check one)	8c. Type of Main Committee (ch		neck one)	
☐ Standards Management ☐ Standards Related		☐ Standards Management ☐ Standards Related		
Standards Writing Other (specify)		Standards Writing Other (specify)		
8d. Name of Subcommittee 8d		8d. Name of Subcommittee		
Subcommittee Number		Subcommittee Number		
8e. Name of Task or Working Group (WG)		8e. Name of Task or Working Group (WG)		
Task or WG Number		Task or WG Number		
8f. Other Activity if not listed above (specify)		8f. Other Activity if not listed above (specify)		
Number	Number			
9. Your position in the activity		9. Your position in the activity		
☐ Member ☐ Vice Chair ☐ Alternate		☐ Member ☐ Vice Chair ☐ Alternate		
☐ Chair ☐ Secretary ☐ Delegate		☐ Chair ☐ Secretary ☐ Delegate		
☐ Technical Advisor ☐ Other (specify)		☐ Technical Advisor ☐ Other (specify)		
Li rediffical Advisor Li Otriei (specify)				
10. Voting Status (check one)	10. Voting Status (check one)			
11. Representation DOE Other (specify)				
12. Brief scope of the activity		13. Signature of Participant		Date
		14. Signature of Approving Official Date		
		15. Title of Approving Official		

Mail to: Technical Standards Program Office

c/o The Office of Nuclear Safety Policy and Assistance (HS-21)

1000 Independence Ave. S.W., Washington, D.C. 20585

INSTRUCTIONS

- Indicate type of submittal by placing a check mark in the appropriate block. Minor changes such as a new telephone extension or mailing address may be made by notifying the Technical Standards Program Office by telephone (301-903-2996) If recording termination of a membership, complete block 1-8f only. [Note: Sections 8b through 10 must be completed for each committee, subcommittee, or working group of the NGSB noted in block 8a of which the participant is a member (each form can be used for 2 committees). Multiple forms may be necessary if the participant is a member of numerous activities within one NGSB or is a member of more than one NGSB.]
- Name of individual participating in a non-Government standards activity.
- Title of person participating in a non-Government standards activity.
- Organization of which the person is a member: U.S.
 Department of Energy (DOE) list organization number (HS-21, HS-30, NA-1 etc.); Contractors list company name and DOE organization supported (Oak Ridge National Laboratory ER etc.)
- Mailing address of person participating in a non-Government standards activity.
- Indicate whether the person participating in a non-Government standards activity is a direct DOE employee, or is a contractor.
- 7. Office telephone number and fax number.
- 8a. Enter the name of the NGSB and the country under whose auspices the standards committee is operating.
- 8b. Name (and number) of the Main Committee the standards group (subcommittee/working group etc.) reports to. Example: Nuclear Fuel Cycle - C26
- 8c. Type of Main Committee. (If only recording participation on a main committee, do not complete blocks 8d 8f.
- 8d. Name (and number) of the Subcommittee. (Complete blocks 8d thru 8f to the lowest level group being recorded on this form.
- 8e. Name (and number) of the task or working group (WG).
- 8f. Include any working Sub-Group not listed above that the person participating in a non-Government standards activity is involved in.
- Record your current or planned position in an activity.
- Indicate whether the member is able to vote on issues brought before the NGSB committee. (Liaison members often do not vote.)

- 11. DOE employees and contractors who are formally designated by the appropriate senior line manager to participate in the activities of NGSBs as an official DOE representative should check the "DOE" block. DOE employees and contractors who are members of technical or professional societies and associations because of personal or professional interest should check the "Other" block.
- 12. Briefly describe the scope of the activity.
- 13. Signature of participant and date signed.
- 14. DOE employees and contractors who will be the DOE representative must obtain the signature of the Departmental Element or designated representative as Approving Official before submitting the form. Members not representing DOE are not required to obtain approval unless internal company procedures require higher level company authorization.
- 15. Title of Approving Official.