Department of Energy Filter Test Facility Purchase Order

Department of Energy (DOE) Technical Standard, DOE-STD-3020-3015, Specification for HEPA Filters Used by DOE Contractors, requires the site’s purchase order (PO) to be delivered with the filters as they arrive or in advance of filter shipments to the DOE Filter Test Facility (FTF). The DOE FTF independently inspects, tests, and ultimately ships HEPA filters to their final destination per the instructions documented in the PO (per DOE Technical Standard, DOE-STD-3025-2007, Quality Assurance Inspection and Testing of HEPA Filters). When a site PO is not provided ahead of time or available when the filters arrive at the FTF, it creates an unnecessary administrative and resource burden.

As a result of numerous PO issues, the following process will be implemented:

1. If the FTF did not receive the PO with (or prior to) the filter shipment, then the DOE Technical Monitor of the FTF will make every attempt to obtain a copy of the PO and provide it to the FTF.
2. If the PO has not been obtained after one week, the DOE Technical Monitor will escalate the issue to the AU-30 Office Director.
3. The AU-30 Office Director will then contact the appropriate Federal Site Office Manager directly to formally request their assistance in obtaining the PO.

Please ensure that your site’s purchase orders for HEPA filters under the scope of DOE-STD-3020 are sent to the FTF prior to or with the filters to be tested.
Questions or requests for information can be submitted via the HEPA Filter POC community forum at orgex.energy.gov. The DOE Technical Monitor for the FTF, Sonya Barnette, at (301) 903-2068, is also available for questions or concerns regarding the FTF operations.

Written by Sonya Barnette, AU-32, Office of Quality Assurance & Nuclear Safety Management Programs
DOE Technical Standards Updates

The following is an overview of recent Technical Standards actions for November and December 2020 and January 2021. A complete list of on-going DOE Technical Standards actions can be found on the “Monthly Status Reports” posted on the Technical Standards Program website: [www.standards.doe.gov](http://www.standards.doe.gov)

**Project Justification Statement (PJS) Posted in RevCom for 15-day Review:**

- Proposed Revision of DOE-STD-1104-2016, *Review and Approval of Nuclear Facility Safety Basis and Safety Design Basis Documents*
  POC: Caroline Garzon, AU-31, Office of Nuclear Safety Basis and Facility Design, Phone: 301-903-8275

- Proposed PJS for DOE-HDBK-XXXX-YR, *Conversion of DOE G 441.1-XX, Control and Release of Property with Residual Radioactive Material for use with DOE 5400.5, to a Handbook*
  POC: Derek Favret, AU-22, Office of Public Radiation Protection, Phone: 202-586-0250

**In RevCom for 60 Day Review:**

- Proposed Revision of DOE-STD-1063-2017, *Facility Representatives*
  POC: James Heffner, AU-32, Office of Quality Assurance & Nuclear Safety Management Programs, Phone: 202-586-7344

- Proposed Revision of DOE-HDBK-1224-2018, *Hazard and Accident Analysis Handbook*
  POC: Patrick Frias, AU-31, Office of Nuclear Safety Basis and Facility Design, Phone: 301-903-1774

- Proposed Revision of DOE-STD-1196-2011, *Derived Concentration Technical Standard*
  POC: Carlos Corredor, AU-22, Office of Environmental Protection & ES&H Reporting, Phone: 202-586-0471

**Approved:**

- DOE-HDBK-1163-2020, *Integration of Hazard Analyses*
  POC: Steve Singal, Office of Worker Safety and Health Policy, AU-11, Office of Worker Safety and Health, Phone: 301-903-2990

**Cancellations:**

Nothing to report.
## Upcoming Events and Workshops

<table>
<thead>
<tr>
<th>Event</th>
<th>When</th>
<th>Where</th>
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<tbody>
<tr>
<td>ASME IOWTC International Offshore Wind Technical Conference</td>
<td>February 16 -17, 2021</td>
<td>Virtual Conference</td>
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<tr>
<td>ANSI Executive Committee (ExCo) Meeting March</td>
<td>Wednesday, March 24, 2021</td>
<td>Virtual Meeting</td>
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<tr>
<td>ASME GLDC – Group Leadership Development Conference</td>
<td>May 1-May 2, 2021</td>
<td>Virtual Conference</td>
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<tr>
<td>ANSI Board of Standards Review (BSR) Meeting</td>
<td>Thursday, May 6, 2021</td>
<td>Virtual Meeting</td>
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<tr>
<td>2021 Nuclear and Facility Safety Programs (NFSP) Workshop &quot;Collaborating Across Boundaries&quot;</td>
<td>May 9-14, 2021</td>
<td>Virtual Conference</td>
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<tr>
<td>ASME Annual Meeting</td>
<td>June 11-16, 2021</td>
<td>Virtual Meeting</td>
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<tr>
<td>ANS 2021 ANS Annual Meeting</td>
<td>June 13-16, 2021</td>
<td>Providence, RI</td>
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<tr>
<td>2021 NFPA Conference &amp; Expo</td>
<td>June 22-25, 2021</td>
<td>Mandalay Bay Convention Center, Las Vegas, NV</td>
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<tr>
<td>ANS Utility Working Conference and Vendor Technology Expo</td>
<td>August 8-12, 2021</td>
<td>Marco Island, FL JW Marriott Marco Island</td>
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For more information on the listed meetings or events, please see their organization’s website listed below:

- [https://www.ansi.org/](https://www.ansi.org/)
- [https://www.asme.org](https://www.asme.org)
- [https://www.nfpa.org](https://www.nfpa.org/)

To learn more about the DOE Technical Standards Program or to view the Standards Actions newsletters, visit the website: [www.standards.doe.gov](http://www.standards.doe.gov)